



REORGANIZATION MEETING OF MAYOR AND COUNCIL
JANUARY 1, 2026 – AGENDA
7:00PM

* MEETING CALLED TO ORDER by Mayor Christopher Slavicek

* SALUTE TO THE FLAG - MOMENT OF SILENCE

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Princeton Packet newspapers, Borough of Helmatta website, and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* CERTIFICATION OF ELECTION RESULTS OF NOVEMBER 4, 2025, by Municipal Clerk, Melissa Hallerman

* ADMINISTRATION OF OATH OF OFFICE TO:

Ronald Dzingleski
Joseph Reid

* CALLING OF THE ROLL

Mayor Christopher Slavicek

Councilmembers: Sandra Bohinski
Michael Duffy
Ronald Dzingleski
Peter Karczewski
Joseph Reid

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak. During the Public Portion of any meeting, the members of the Public as well as the

Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

*** ELECTION OF COUNCIL PRESIDENT**

RESOLUTION:

2026 – 01: Council President

*** CONSENT AGENDA**

The following routine items and resolutions will be adopted in unison as a Consent Agenda and are to be considered as one vote by the Borough Council and will be enacted by one motion.

2026 -

- 02: Appointment of Borough Attorney – Sandra Graise, Esq.
- 03: Rules to Govern 2026
- 04: Appointment of Standing Committees
- 05: Meeting Dates for 2026
- 06: Appointment of Borough Auditor – Gerard Stankiewicz, CPA, RMA
- 07: Appointment of Borough Engineer – Center State Engineering
- 08: Appointment of Borough Planner - Center State Engineering
- 09: Appointment of Labor and Employment Counsel - Matthew Giacobbe, Esq.
- 10: Appointment of Bond Counsel – Meghan Ann Bennett
- 11: Appointment of Municipal Prosecutor – Jennifer A. Burgess, Esq.
- 12: Appointment of Public Defender – Fred Roselli
- 13: Appointment of Code Enforcer – George Wallace
- 14: Appointment of Fire Marshal – George Wallace
- 15: Appointment of Abandoned/Vacant Property Official – George Wallace
- 16: Appointment of Tax Search Official – Tina McDermott
- 17: Appointment of Assessment Search Official – Melissa Hallerman
- 18: Appointment of Assistant Tax Collector, Utility Revenue Collector – Carol Feig
- 19: Appointment of Deputy Registrar – Tina McDermott
- 20: Appointment of Municipal Court Administrator – Dana Mahan
- 21: Appointment of Certified Public Works Manager – Paul Reed
- 22: Appointment of Water Operator – Paul Reed
- 23: Appointment of Public Agency Compliance Officer – Melissa Hallerman
- 24: Appointment of Purchasing/Buyer – Matthew Crane
- 25: Appointment of Council Representative to Planning Board – Mike Duffy
- 26: Appointment of Flood Plain Administrator – Paul Reed
- 27: Cash Management Plan for 2026
- 28: Returned Check Charge
- 29: Authorization of Petty Cash Fund
- 30: Authorization of Petty Cash Fund Custodian – Matthew Crane
- 31: Interest in Delinquent Water and Sewer Payments
- 32: Authorization of Electronic Tax Sale
- 33: Official Newspapers of Borough
- 34: Penalty for Delinquencies over \$10,000.00

- 35: Cancellation of Minimum Balances
- 36: Authorization to Conduct Tax Lien Sale
- 37: Interest on Delinquent Taxes
- 38: Appointment of Recycling Coordinator – Paul Reed
- 39: Appointment of Mid Jersey JIF Commissioner – Melissa Hallerman
- 40: Appointment of Alternate Mid Jersey JIF Commissioner – Matthew Crane
- 41: Appointment of Business Administrator –Matthew Crane
- 42: Appointment of Assistant Business Administrator – Melissa Hallerman
- 43: Appointment of Registered Municipal Clerk – Melissa Hallerman
- 44: Approval of 2026 Temporary Budget
- 45: Appointment of Office of Emergency Management Coordinator – Jack Kramer
- 46: Appointment of Office of Emergency Management Deputy Coordinator – Kevin Palmer
- 47: Appointment of Deputy Municipal Court Administrator – Christine Hughes

* ORDINANCE 2026-01 (First Reading)

Calendar Year 2026 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

*SWEARING IN CEREMONY by Mayor Slavicek

Joseph Reid, Fire Department Chief
Robert Simonelli, Jr., Fire Department Deputy Chief
Joe Fragoso, Fire Department Captain
Steve Magno, Fire Department 1st Lieutenant
Kevin Shook, Fire Department 2nd Lieutenant

Duane Hoven, President
John Talnagi, Vice President
William Reid, Treasurer
Christine Reid, Secretary

*ADJOURNMENT